



**LIU Post
HOUSE RULES 2015**

All licensees and their attendees must comply with the following house rules while in attendance at the LIU Post.

1. The Licensee and all persons associated with this conference or program shall abide by all LIU Post policies, procedures, and house rules during their stay at the LIU Post, including non-attendant periods of operation.
2. At no time are attendees under the age of eighteen (18) to be without staff supervision.
3. Except for emergency, all entry and exiting of the residence halls must take place only through the front door of the residence hall. Under NO CIRCUMSTANCES may exterior and/or emergency exit doors be PROPPED open. Propping of exterior and/or emergency exit doors, and/or entry or exiting of the residence halls via a propped or emergency exit door, is strictly prohibited and will constitute a material breach of the license agreement, for which the Licensee will receive a written warning letter. Any subsequent violation of these rules will result in termination of the license.
4. All food deliveries to the residence halls will be made to and picked up from the front desk. The delivery person must be met at the front desk.
5. No signs, banners, flags, etc. may be hung from the residence halls without permission from the Department of Conference Services. The Office of Conference Services will determine the exact location where any items will be hung.

The following are prohibited:

1. Alcoholic beverages, except by those of legal drinking age, in designated areas such as residence halls and in private banquet rooms where alcohol is served through Campus Dining Services. Alcohol is prohibited in common areas.
2. Firearms, explosives or any type of weapon(s), including air guns, bb guns, martial arts weapons, fireworks and mace.
3. Illegal drugs, narcotics, and other controlled substances and their paraphernalia as defined by Federal, State, or Local Law.
4. Animals in and around the residence halls.

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5. Candles, incense, and other flame-emitting devices in and around the residence halls.
6. Gambling of any type.
7. Removal of lounge furniture from designated areas.
8. Throwing anything from windows or balconies.
9. Littering or damaging of any area or equipment.
10. Smoking is strictly prohibited in any public areas and in the Residence Halls, according to Nassau County Health Regulations. Smoking must take place outside of the buildings.
11. Sports activities in hallways and indoor areas.
12. Entering into restricted areas or climbing through windows or onto ledges, parapets, or walls or rooftops of buildings.
13. Propping an exterior and /or emergency-exit door.
14. Entry into a Residence Hall via a propped or locked door, or through a window.
15. Conduct that intimidates threatens or endangers the health or safety of any person. The threat of violence to any person, fighting, battery, verbal assault.
16. Cooking in residence hall rooms or other unauthorized areas.
17. Failure to comply with a reasonable request of any University official in the performance of their duties.

FIRE SAFETY:

1. All occupants must immediately evacuate the building upon the sounding of the fire alarm. And may not re-enter the building until it is re-opened by a University Official.
2. The tampering with fire safety equipment is prohibited this includes but is not limited to the following violations outlined below:
 - a. The false report of fire, pulling or tampering with a fire alarm pull-station when no fire is present.

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- b. Tampering with a smoke detector.
- c. Causing a smoke detector to sound when no fire is present.
- d. Intentionally or unintentionally causing smoke or a fire including burning candles or incense.
- e. Accidental or intentional misuse of fire safety equipment including but not limited to fire hoses, fire extinguishers, sprinklers, exit signs, pull-stations, fire alarm bells and smoke detectors.

The Department of Conference Services reserves the right to cancel, without refund, the housing of any person(s), and or to ban any persons from campus who are in violation of House Rules, engage in any prohibited activities, or are responsible for acts of intentional or unintentional damage as described above. Further, any violation of House Rules, failure to comply with security provisions, or engaging in prohibited activities by attendees, staff or the invitees of any of them will constitute a material breach of the license agreement, for which the Licensee will receive a written warning letter. Any subsequent violation or failure to comply with House Rules or security provisions will result in termination of the License.

The Licensee shall be responsible for the payment of any repair or replacement charges, fees or fines incurred by the intentional or unintentional acts of their attendees.

The Licensee must provide a copy of the House Rules to each of its staff members and student attendees. All staff members and students must sign off on a statement acknowledging that they have received, read and agree to abide by the House Rules. The signed statement must be turned in to the Department of Conference Services within 24 hours of the start of the event.